



Launchtrip User Guide

"Finally, a travel booking app designed to make travel simple (especially for groups), with group discounts, separate payments, and restaurant booking within the app!"

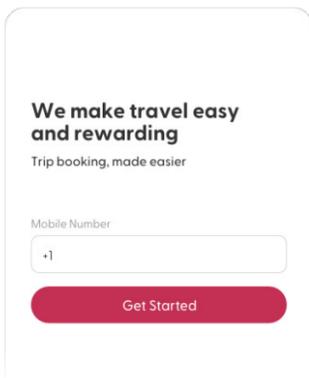
Launchtrip is a global travel tech company headquartered in Vancouver, Canada, with satellite offices opening soon in the United States and Europe. Our team consists of talented specialists who come from a multitude of industries and backgrounds, including travel, technology, food, and fashion. Our company culture is rooted in our ethos: to make every experience outstanding, from the very beginning to the very end.

Below is a brief explanation on how to get yourself set up. Should you have any questions throughout the process, not being addressed here, please feel free to contact Rubika.

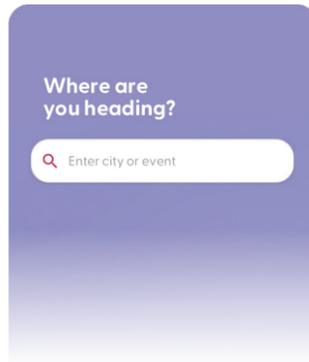
Rubika Narula
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The Launchtrip app is available to download in the [iOS App Store](#)

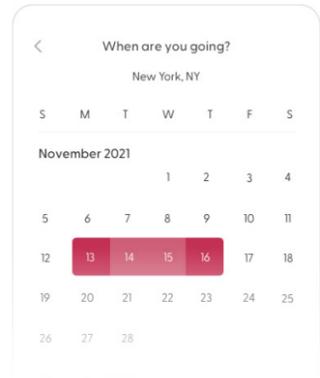
Account set up instructions and booking steps:



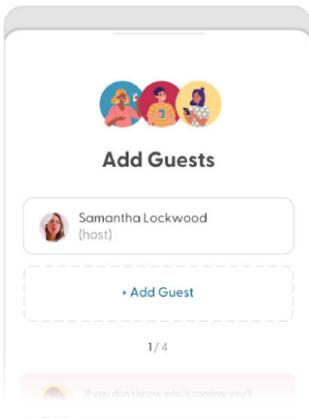
1 Enter and verify your phone number to sign up for your account.



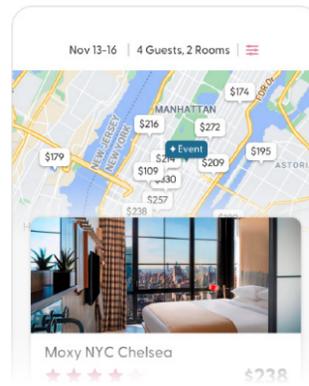
2 Start planning your trip - Enter the name of the city you're hoping to visit.
For now, choose from one of our 8 launch cities - Las Vegas, Los Angeles, NYC, Phoenix, Austin, Chicago, Miami, and Orlando.



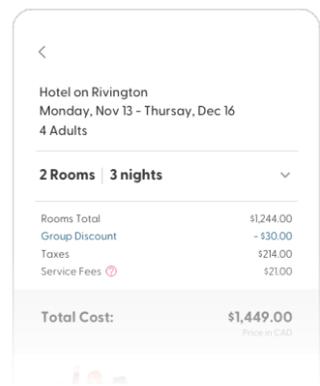
3 Confirm your travel dates, number of rooms and guests, and trip name.



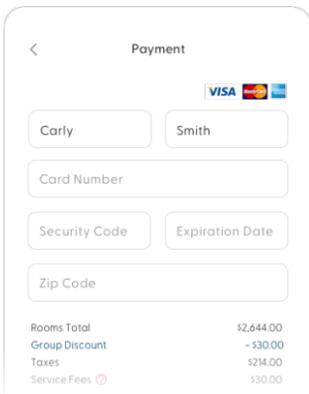
4 Invite guests via your phone book or manually - Guests will have 24 hours to join your trip by creating their free profile.



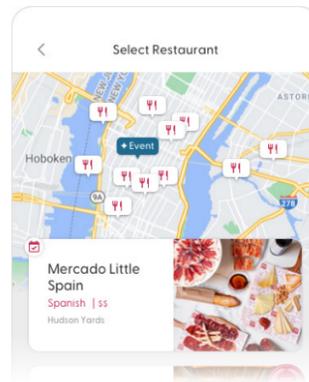
5 Browse hotels via the map or list, and select the number of rooms your group will need.



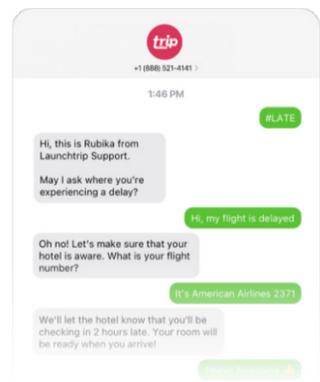
6 Confirm your hotel details and proceed to check out!



7 Enter your card details in order to confirm your booking and hold the room. If you're using our split payment feature, your guests will be sent a link to sign up for Launchtrip and pay for their portion of the trip within 48 hours. After 48 hours, the remainder of the cost will be charged to your card (including your portion).



8 Start browsing restaurants nearby from a curated list of local hidden gems and trendy hot spots. Make reservations, or save them to your itinerary for the rest of your group to see.



9 Get ready to travel! If you have any concerns after booking or need to make any changes, you can easily get assistance 24/7 via email or by using our text assistance program.

After your trip is booked, take advantage of our **24/7 Customer Support**, operated by real humans. Just text 1-888-521-4588 to get connected!